



1. Governance

1.1 Apologies for Absence

1.2 Declaration of Interest

1.3 Minutes of the Meeting held 25 January 2024

Present

Member	26.1. 2023	22.6. 2023	25.1. 2024			
Rosemary Carrol RC - Chair	√	√	√			
Ralph Guy RG – Vice Chair	√	√	-			
Leighton Bancroft LB	-	-	-			
Colin Carter CC	-	-	-			
Damian Garstang DG	-	-	√			
Mike Gouldthorp MG	√	-	-			
Roger King RK	-	-	-			
Duncan Reynolds DR	√	A	√			
Cllr David Whipp DW	-	√	-			

In attendance on behalf of JBA Consulting, Clerk, Engineer and Environmental Adviser:

Craig Benson (Clerk) attended via MS teams
David Blake (Finance Officer)
Roger Smith (Engineer)

GOVERNANCE

2024.1 Election of Chair- RC confirmed she was no longer a councillor and asked if there was a process to remain on the board. CB confirmed that there were two avenues to explore and if she so wished she could remain on the board. RC put herself forward for re-election of chair. DR proposed DG seconded. RG was re-elected as vice chair in his absence.

2024.2 Apologies for absence – None.

2024.3 Minutes of Meeting 23 Jun 2022 – **Minutes considered and proposed as true record by RC, seconded by RG.**

2024.4 Matters Arising - There were none

CLERK'S REPORT

2024.5 Policy – IDB policies that were due a review was ongoing. Any proposed changes would be brought to the Board for approval at the June meeting.

2024.6 Legislation - Environment Bill - the paperwork for going out to public consultation on the IDB Ratings Statutory Instrument (SI) was with the Minister for his approval. When enabled, IDBs would then have a mechanism in place to extend their boundaries to the full hydraulic catchment and be able to levy a drainage rate on this extended area.



2024.7 Election Year- there was no requirement to hold an election as the number of members did not exceed the number of seats available on the Board.

FINANCE REPORT

2024.8 Rating Report – FO confirmed that the balance of £45.82 was outstanding. He confirmed that the Rating Officer was currently investigating the outstanding accounts.

2024.9 List of Payments – **Approval proposed by RC and seconded by DR.**

2024.10 Internal Audit – FO confirmed that the internal audit review panel had met on Tuesday 12th December 2023.

2024.11 Risk Register - FO advised members of the changes made to the register as a result of the present economic climate **Approval proposed by DR and seconded by DG.**

2024.12 Estimates, Rates & Special Levies for the year ending 31st March 2025 – The FO compared the estimated out-turn figures with the Budget and the variances were noted. FO reviewed the options available to the Board with regard to the rate setting for the forth coming year. Current and future inflation rates were discussed along with the Board's reserve policy and reserve levels. **RC proposed that the Board look to increase the rate 6.5p This was seconded by DR and approved by all members.**

2024.13 Five Year Budget- The FO took members through the forecast.

ENGINEER'S REPORT

2024.14 Watercourse Maintenance- It was noted that significant weed growth was found in Earby New Cut. The Boards Watercourse Maintenance contractor spent its time resolving this. It was agreed that this section should be maintained annually (Sough Main Road – Kelbrook Main Road). Eng reported of a possible blockage within Carr Dike near Far Hey Farm this was to be investigated.

2024.15 Seddon Homes Ltd, - Eng It was noted that only the fence line had been removed from within 7.0m of the Boards Byelaws, however the trees remained. The Board sanctioned the support from Schofield Sweeny to continue with the enforcement matter on behalf of the Board.

2024.16 Hydraulic Modelling Study- A DRAFT costing had been received from a flood risk consultant for a sum of £40,000 it was agreed the Board would apply for GIA to cover associated costs before commencing the tender process.

HEALTH & SAFETY

2024.17 No Update.

ENVIRONMENTAL REPORT

2024.18 BAP- Desktop survey was undertaken to identify the presence of any protected species- Information Noted.

ANY OTHER BUSINESS

2024.19 None.

DATE OF NEXT MEETING

2024.20 20 June 2024, 2.00pm at Earby Town Council.