



Scunthorpe & Gainsborough

Water Management Board

**Messingham Grange
Butterwick Road
Messingham
DN17 3PP**

Meeting Papers

**Monday 8 November 2021
2:00pm**



Shire

Group of IDBs

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Meeting Papers

Prepared by:

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Rating Officer - Janette Parker

Environment Adviser – Alison Briggs BSc (Hons) Env. Sc., MSc. Env.Mngt.,
CEnv, MIEMA

Reviewed by:

Craig Benson, Paul Jones, Mark Joynes & Janette Parker on 25 October 2021

Purpose

These meeting papers have been prepared solely as a record for the Internal Drainage Board. JBA Consulting accepts no responsibility or liability for any use that is made of this document other than by the Drainage Board for the purposes for which it was originally commissioned and prepared.

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1. Governance

Recommendation:

- Note the information contained in this report

1.1 Election of Chairman

1.2 Election of Vice Chairman

1.3 Apologies for Absence

1.4 Declaration of Interest

In accordance with the Members Code of Conduct, Part 2 Members Interests, Members must remove themselves from the discussion or determination of matters in which they have a financial interest.

In matters where Members have a non-financial interest, they should not participate in the discussion or determination of a matter where the interest might suggest a danger of bias.

1.5 Minutes of the Meeting held 7 June 2021

MEMBER	13.05. 2019	11.11. 2019	03.02. 2020	08.06. 2020	09.11. 2020	01.02. 2021	07.06. 2021
Margaret Armiger MA	-	√	√	√	√	A	√
David Barratt DB	√	√	√	-	A	-	-
Adrian Black - Chair	√	√	√	√	√	√	√
Chris Black CB	√	√	A	√	√	√	√
Frank Bottomley FB	√	√	-	-	-	-	-
Sam Cross SC		New A	√	√	√	√	-
John Coggan JC	√	A	√	√	√	A	A
Tony Ellerby TE		New√	√	√	√	√	A
Ian Fleetwood IF						New	A
David Forington DF	√	√	√	√	√	√	√
Trevor Foster TF	A	√	√	√	√	A	√
Samuel Godfrey SG	√	√		A	√	√	√
Benjamin Jackson – Vice Chair	A	√	√	√	√	√	√
Johnathan Jackson JJ	A	√	A	√	√	√	√
Paul Metheringham PM	√	√	√	√	√	√	√
Lesley Rollings LR		New	√	√	√	√	√
Ralph Ogg RO	A	√	√	√	√	√	√
Neil Poole NP	√	√	√	√	√	√	√
Helen Rowson HR	A	A	√	√	√	√	√
Gwylim G Williams GW					New√	√	A
Janet Longcake JL						New√	√



In attendance on behalf of JBA Consulting, Clerk, Engineer and Environmental Officer:

Craig Benson (Clerk)	Clerk
David Blake (Finance Officer)	FO
Paul Jones (Engineer)	Eng
Janette Parker (Rating Officer)	RTO

Apologies for Absence

- 2021.32** Apologies were received from Mr. J. Coggan, Mr G. Williams and Mr. I. Fleetwood. Late apologies were received during the meeting from Mr. T. Ellerby.

Declarations of Interest

- 2021.33** Chair and CB in relation to Item 4.1.6 and Vice Chair and JJ in relation to Item 4.1.2.

Minutes of Last Meeting

- 2021.34** Chair proposed approval of and all Members in favour.

Matters Arising

- 2021.35** Clerk confirmed that the Grazing Licence was now in place for a 5-year term.

Clerks Report

- 2021.36** Policy – Clerk stated that DEFRA had now issued revised Standing Orders allowing IDBs to hold virtual meetings at anytime. **Approval proposed by Vice Chair, seconded CB, All members in agreement.**
- 2021.37** Employees Remuneration – **Recommendation to increase employee salary proposed by JJ, seconded by NP, All members in agreement.**
- 2021.38** Election Year – Clerk reminded members that the three-year term of office of the Board ended in October. **Approval of the Register of Electors proposed by Vice Chair, seconded AB, All in favour.** Clerk then asked Members for their views on a suggestion made by another IDB that, in relation to Item 2.6.3, a letter should be sent to all ratepayers enclosing a nomination paper as the take up at the last election was very poor. Discussions took place with **All Members in agreement that emails should be issued to all those ratepayers they had contact details for.**

Financial Report

- 2021.39** Rating Report – FO advised year-end balance was £2,243.00 spread over 16 accounts with one of the complainants refusing to pay at £884 and 5 large debtors at £1,075. NP queried what was being done to collect the debt. RTO advised that the debts were with Solicitors and the situation was being monitored as due to the pandemic there were long waiting lists to attend Court. FO pointed out that most IDBs had seen an increase in debt due to the pandemic.
- 2021.40** Audit - Information noted.
- 2021.41** Annual Governance and Accountability Return (AGAR) Section 1 – FO took members through the Return. **Approval proposed by Vice Chair with All members in agreement.**
- 2021.42** Accounts for the Year Ended 31 March 2021 – FO took members through the report. Vice Chair queried the £30,000 for motorway culverts and queried if this could be moved to the New Works and Plant account and utilised. Clerk confirmed that this had been in place since the early 1970's and that whilst the Board had undertaken maintenance on motorway culverts at that time they had utilised money from their Revenue account and not from the £30,000. He added that as Highways England had now taken over maintenance on motorway culverts and the Board could no longer undertake this work then it was an ideal suggestion to use the monies for capital works. **Proposal to approve transfer of funds by**



Vice Chair, seconded by DF, All members in agreement. Approval of accounts proposed by Vice Chair and seconded by TF.

- 2021.43 Budget Comparison for the Year Ended 231 March 2021 – Information noted.
- 2021.44 Annual Governance and Accountability Return (AGAR) Section 2 – FO took members through the return. **Approval proposed by Vice Chair with All members in agreement.**
- 2021.45 Ten Year Budget Estimate – Information noted.
- 2021.46 Schedule of Payments – **Approval proposed by Vice Chair, seconded DF.**

Engineer's Report

- 2021.47 Ravensfleet Pumping Station – Eng. confirmed that after a meeting today with the EA, the Business case would be submitted later today or tomorrow with formal approval expected in five weeks and that an update would be sent to members when this had been received.
- 2021.48 Water Level Management – Information noted with the following updates given:
- 2021.49 Southern Roundabout M181 – Eng. confirmed costs had just been received from the Contractor and that these would be reviewed and then circulated to Members for further progression.
- 2021.50 Morton Warping Drain – Eng informed Members of the issue raised and the history surrounding the culverted section. **Discussions took place with All members in agreement that it was not a Board issue but were prepared to offer their knowledge and experience to affect a solution.** Eng. confirmed there was a meeting next week with WLDC, the EA, Lincolnshire County Council and himself and he would raise the issue with them then.
- 2021.51 Burringham Pump Station – Eng advised that the EA had been in contact with all reservoir owners stating that an Emergency onsite flood plan be produced by April 2022. He confirmed that the All Reservoirs Panel Engineer had been contacted to assist with moving this forward and that the modelling of Burringham would include a survey of the reservoir.
- 2021.52 Maintenance and Drainage on the River Eau – Eng confirmed information in papers and discussions took place. **All members in favour of proposal to Approve in principle the use of Black Bank Pumping Station to evacuate high flows from the River Eau, subject to the modelling outputs.**

Environmental Report

- 2021.53 Information noted.
- 2021.54 Westcliff Lagoon – Clerk confirmed information in papers adding that Alison Briggs had been in contact with Jeremy Fraser at Greater Lincolnshire Nature Partnership to undertake a survey to produce a plan to improve the condition with a quote provided of £500 which was well within the Board's BAP budget. **Approval proposed by JJ, seconded by Vice Chair.**

Health, Safety & Wellbeing Report

- 2021.55 Information noted.

Representation

- 2021.56 Information noted.

Date of Next Meetings

- 2021.57 8 November 2021.

1.6 Matters arising not discussed elsewhere

1.7 Complaints/FOI requests

There have been no complaints or FOI requests received since the last meeting.

2. Clerks Report

Recommendation:

- Note the information contained in this report
- To approve Byelaws 2.1.1

2.1 Policy

2.1.1 Byelaws

The Board are requested to approve the updated Byelaws that have been amended by DEFRA. The draft byelaws are shown in Appendix A.

2.2 Legislation

2.2.1 Finance Bill

Red Diesel. Data has been provided to ADA who have been lobbying HM Treasury over the imposition to use white diesel for all IDB activities. The current position is that it is very unlikely that an exemption will be given to our industry and that the Board will have to review its options when setting future budgets.

2.2.2 Environment Agency – Draft Flood Risk Management Plans

Environment Agency have published their draft Flood Risk Management Plans for public consultation, which is open for three months.

FRMPs are strategic plans that set out how to manage flood risk in nationally identified flood risk areas (FRAs) for the period 2021-2027, and are statutory plans required by the Flood Risk Regulations 2009.

<https://consult.environment-agency.gov.uk/fcrm/draft-second-cycle-flood-risk-management-plans/>

2.3 Association of Drainage Authorities

2.3.1 AGM & Conference

This year's annual conference will be held on Wednesday 10th November 2021 via Microsoft Teams conference platform.

Please use the link <https://www.ada.org.uk/events/ada-conference/> if you wish to attend. Registration will close on the 28 October 2021.

2.4 Environment Agency

2.4.1 Humber Flood Risk Management Strategy 2100+

Currently undertaking a Project review with respect to the current Governance structure and identifying the work needed to embed it in respective partner organisations and across the partnership.

Also aim to agree a pathway to get consensus on the data for tidal flood risk, its implications and the likely broad scale measures needed to manage that risk for the next 100+ years.



2.4.2 Ravensfleet PS

The Board have received confirmation of the approval of the scheme and are requested to draw down the grant allocated in this financial year before the year end.

2.4.3 Telemetry – Local Levy bid

The EA are assisting officers with a bid for local levy to support the installation of the new telemetry system at all the Board's pumping stations.

2.5 Election Year

Following this year's election process, it is confirmed that all but one existing member of the Board has been re-elected. We welcome Mr Bob Kissaglis as the new member of the Board.

2.6 Employees

It can be reported that both candidates have accepted the offer of employment from Ancholme Internal Drainage Board and will start their career with the Board shortly.

3. Financial Report

Recommendations:

- To note the information contained in this report
- To approve schedule of Payments – Item 3.8

3.1 Rating Report

Details of the Rates and Special Levies issued, and payments received up to and including 21 October 2021: -

	£	£
Balance Brought forward as at: 1 April 2021		2,242.90
2021/2022 Drainage Rates and Special Levies		
Drainage Rates		138,396.82
Special Levies		
North Lincolnshire Council	255,191.00	
West Lindsey District Council	57,496.00	312,687.00
Total Drainage Rates Due		<u>453,326.72</u>
Less Paid: -		
Drainage Rates		124,862.06
Special Levies		
North Lincolnshire Council	127,595.50	
West Lindsey District Council	28,748.00	156,343.50
Total Drainage Rates Paid		<u>281,205.56</u>
Balance Outstanding as at: 21 October 2021		<u>172,121.16</u>

3.2 Audit

3.2.1 Internal Audit

Nothing to report.

3.2.2 External Audit

The External Audit for 2020/21 is complete with no issues giving cause for concern that relevant legislation and regulatory requirements have not been met. A copy of the AGAR can be viewed at:

<https://www.shiregroup-idbs.gov.uk/wp-content/uploads/2021/09/Scunthorpe-Gainsborough-WMB-AGAR-2020-21-Finalised-16.9.21.pdf>

3.2.3 Internal Audit Review Meeting

The Internal Audit Review meeting is due to take place on Monday, 22 November 2021 and will commence at 10.00am. It is expected to be a virtual meeting.



3.3 Budget Comparison for the Year Ending 31 March 2022

SCUNTHORPE AND GAINSBOROUGH WATER MANAGEMENT BOARD					
BUDGET FOR THE YEAR ENDING 31ST MARCH 2022					
2021/22				2021/22	
Approved Estimate		Out Turn		25 October 2021	
£		£		%	
£	£	£	£		
INCOME					
138,451		120,841		Drainage Rates on Agricultural Land:-	87.28%
99,008		81,398		8.75p in £ on Av of £1,131,868	82.21%
39,443		39,443		Drainage Rates on Intensive Agricultural Units:-	100.00%
				8.75p in £ on Av of £410,845	
57,496		57,496		Special Levies	100.00%
				West Lindsey District Council	
				8.75p in £ on Av of £657,101	
255,191		255,191		North Lincolnshire Council	100.00%
				8.75p in £ on Av of £2,916,465	
40,786		0		Other Income:-	
10,000		0		Foreign Water Contribution (FWC)	0.00%
2,468		4,714		PSCA contribution	0.00%
<u>200</u>	504,592	<u>30</u>	438,272	Other Income	191.00%
				Interest etc	15.23%
EXPENDITURE					
99,145		49,573		PWLB Loans	50.00%
90,616		45,313		PWLB - Board Loans	50.01%
8,530		4,260		PWLB - Environment Agency Loans	49.94%
75,823		45,867		Administration:-	60.49%
41,537		23,948		Management Fees	57.66%
34,286		21,918		Other Administration Expenses	63.93%
185,112		53,187		Drains Maintenance:-	28.73%
45,000		13,325		Wages & Other Shared Costs	29.61%
100,000		29,048		Maintenance Contracts	29.05%
17,800		2,098		Drain Maintenance Other costs	11.79%
0		0		Telemetry Contract	0.00%
1,500		59		General Maintenance	3.90%
812		1,000		Burringham Lagoon Reservoir	123.15%
0		0		Rechargeable works	0.00%
4,000		2,311		Biodiversity Action Plan	57.76%
16,000		6,346		Plant and Vehicles	39.66%
20,000		0		PSCA Works on Environment Agency Main Rivers	0.00%
123,090	503,170	71,556	220,182	Pumping Stations, etc.	58.13%
	1,422		218,090	Surplus - (Deficit)	
	<u>313,182</u>		<u>306,314</u>	Balance Brought Forward	97.81%
	<u>50,000</u>		<u>0</u>	Transfer to NW&P Account	
264,604		524,404		Balance Carried Forward	198.18%



BUDGET FOR THE YEAR ENDING 31ST MARCH 2022					
<u>NEW WORKS AND PLANT ACCOUNT</u>					
2021/22					2021/22
Approved		Out Turn			
Estimate		Todate			%
£	£	£	£		£
				<u>INCOME</u>	
50,000		0		Transfer from Revenue Account	0.00%
15,500		0		Local Levy Funding	
<u>230,186</u>	<u>295,686</u>	<u>0</u>	<u>0</u>	Grant Income - Ravensfleet PS Scheme	0.00%
				<u>EXPENDITURE</u>	
80,000				New Telemetry System	
300,000		0		Ravensfleet PS Refurbishment	0.00%
18,000	<u>398,000</u>	0		Ravensfleet PAR Submission	0.00%
	(102,314)		0	Surplus - (Deficit)	0.00%
	<u>350,350</u>		<u>350,421</u>	Balance Brought Forward	100.02%
	<u>248,036</u>		<u>350,421</u>	Balance Carried Forward	141.28%



3.4 Ten Year Budget Estimate

The ten-year budget estimate is shown below.

	0	0	1	2	3	4	5	6	7	8	9	10
	2021/22	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
Income & Expenditure Account	App	Estimated Out Turn										
	£	£	£	£	£	£	£	£	£	£	£	£
Income												
Drainage Rates	138,451	138,451	138,451	142,407	142,407	142,407	142,407	146,363	150,318	158,230	166,141	174,053
Special Levies	312,687	312,687	312,687	321,621	321,621	321,621	321,621	330,555	339,489	357,357	375,224	393,092
Rental Income	200	200	200	200	200	200	200	200	200	300	300	300
Foreign Water Contribution	40,786	40,786	40,786	40,786	40,786	40,786	40,786	40,786	40,786	40,786	40,786	40,786
Other Income	2,268	6,401	2,336	2,406	2,478	2,553	2,629	2,708	2,789	2,873	2,959	3,048
Bank Interest	200	120	200	200	200	250	250	250	300	300	300	300
PSCA Maintenance	10,000	10,000	-	-	10,000	-	-	10,000	-	-	10,000	-
Total Income	504,592	508,645	494,660	507,620	507,692	507,816	507,893	520,862	533,882	559,845	585,711	611,579
Expenditure												
Drain Maintenance (Silt Removal)	-	-	-	-	-	-	-	-	-	-	-	-
Maintenance of Pumping Stations	123,090	149,468	125,552	128,063	115,624	117,937	120,295	122,701	125,155	127,658	130,212	132,816
Drains Maintenance	185,112	205,983	215,212	210,000	214,200	218,484	222,854	227,311	231,857	236,494	241,224	246,048
PSCA Maintenance	20,000	20,000	-	-	20,000	-	-	20,000	-	-	20,000	-
Administration	75,823	76,822	75,576	77,465	79,014	80,595	82,206	83,851	85,528	87,238	88,983	90,763
Existing Loan Repayments:-	99,145	99,145	99,145	95,350	88,077	77,038	72,773	72,773	62,140	32,914	26,868	7,016
New Loans	-	-	-	-	-	-	-	-	26,269	65,673	76,180	97,195
Total Expenditure	503,170	551,418	515,485	510,878	516,915	494,053	498,128	526,636	530,949	549,977	583,467	589,288
Surplus/(Deficit)	1,422	(42,773)	(20,825)	(3,258)	(9,223)	13,763	9,765	(5,774)	2,934	9,868	2,244	22,291
Balance Brought Forward	313,182	350,421	257,648	186,824	158,566	144,343	153,106	157,870	147,096	145,030	149,898	147,143
Contribution to NW&P Account	50,000	50,000	50,000	25,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Balance Carried Forward	264,604	257,648	186,824	158,566	144,343	153,106	157,870	147,096	145,030	149,898	147,143	164,434
New Works and Plant Account	248,036	452,521	842,866	435,966	37,066	22,166	27,266	32,366	37,466	32,566	15,010	20,110
Penny Rate in £	8.75p	8.75p	8.75p	9.00p	9.00p	9.00p	9.00p	9.25p	9.50p	10.00p	10.50p	11.00p
I&E Balance as % of Expenditure	53%	47%	36%	31%	28%	31%	32%	28%	27%	27%	25%	28%

	2021/22	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	App	Estimated Out Turn										
	£	£	£	£	£	£	£	£	£	£	£	£
Income												
Transfer from I&E	50,000	50,000	50,000	50,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
River Eau - Scotter Improvement Scheme												
Interest	-	100	100	100	100	100	100	100	100	100	100	100
Loan								300,000	500,000	200,000	500,000	400,000
Possible Grant Income	230,186	350,000	1,264,770	204,000			100,000	300,000				
Local Levy (Ravensfleet PS ref)	15,500	-	150,000	50,000								
Total Income	295,686	400,100	1,464,870	304,100	5,100	5,100	105,100	605,100	505,100	205,100	505,100	405,100
Expenditure												
4x4 vehicle											22,656	
Telemetry System	80,000	80,000										
Burringham PS Refurbishment		50,000					100,000	600,000				
Flixborough PS Refurbishment									500,000			
Lysaghts PS Refurbishment										210,000		
East Butterwick PS Refurbishment											500,000	
Black Bank PS Refurbishment												400,000
PAR Submissions	18,000	18,000										
Jenny Hurn PS refurbishment			20,000	507,000								
Ravensfleet PS Refurbishment	300,000	150,000	850,040									
Susworth PS Refurbishment				204,000	404,000							
Pauls Malt PS Refurbishment						20,000						
Total Expenditure	398,000	298,000	870,040	711,000	404,000	20,000	100,000	600,000	500,000	210,000	522,656	400,000
Surplus/(Deficit)	(102,314)	102,100	594,830	(406,900)	(398,900)	(14,900)	5,100	5,100	5,100	(4,900)	(17,556)	5,100
Balance Brought Forward	350,350	350,421	248,036	842,866	435,966	37,066	22,166	27,266	32,366	37,466	32,566	15,010
Balance Carried Forward	248,036	452,521	842,866	435,966	37,066	22,166	27,266	32,366	37,466	32,566	15,010	20,110

3.5 Schedule of Payments

All payments made since those reported to the Board at the previous meeting are shown below.

DATE		REF	PAYEE	DESCRIPTION	TOTAL
		No.			CHEQUE
2021					£
May	11th	216-7	Ancholme IDB	Share of Foreman's Costs 2020/21, etc.	18,735.89
		4	JBA Consulting	Management Services	8,919.70
		6	Towergate Insurance	Insurances	22,734.30
	13th	23	Fuel Genie	Fuel Account	143.00 *
	17th	21	3 Business Services	Mobile Broadband - Ravensfleet CCTV Unit	11.99 *
		-	Bankline Fees	Bankline Fees	24.05 *
	19th	7	ContainerKing Ltd	Ravensfleet PS - Lavatory Service	30.00 *
		8	Integrated Utility Services	Lysaghts PS - High Voltage Operation	1,079.58 *
		11-12	Lyons of Gainsborough Ltd	Tools & Equipment	89.72 *
		9	Lincolnshire Waste Oil	Ravensfleet PS - Waste Oil Collection	72.00 *
		10	Lincolnshire Wildlife Trust	BAP - Service Level Agreement	327.82 *
		13	Peacock & Binnington	Tractor Maintenance	151.76 *
		218	Sow & Penk IDB	Cardnet Fees	24.70 *
		-	HMRC	PAYE/NI	320.42 *
	20th	31	Woldmarsh Producers Ltd	Susworth	745.25 *
				Lysaghts	1,203.70 *
				Burringham	1,062.78 *
				Jenny Hurn	989.93 *
				Flixborough	81.19 *
				Ravensfleet	2,965.49 *
				East Butterwick	569.50 *
				Black Bank	568.88 *
				Vodafone - Mobile Phone & Telemetry Lines	141.98 *
				Membership Fees	634.21 *
		-	Employee	Wages	1,496.58 *
		-	B&CE Holdings	Pension Contributions	131.96 *
	21st	25	Iris Business Software Ltd	Auto-enrolment Fees	14.78 *
		27	Iris Business Software Ltd	Open Payslips	7.39 *
	28th	-	NatWest	Bank Fees	56.00 *
Jun	8th	14	Brodericks GBC	Internal Audit Fee 2020/21	1,350.00
		17	ContainerKing Ltd	Ravensfleet PS - Lavatory Service	30.00
		16	IMPS (UK) Ltd	Ravensfleet PS - Pump Maintenance	27,375.12
		15	JBA Consulting	Management Services	4,105.44
		18	Unique Van Lining	Vehicle Part	300.00 *
	15th	24	Fuel Genie	Fuel Account	79.00 *
		22	3 Business Services	Mobile Broadband - Ravensfleet CCTV Unit	11.99 *
		-	NatWest	Bankline Fees	25.40 *
	16th	55	Remote Asset Management Ltd	Vehicle Tracking	20.64 *
		29	Public Works Loan Board	Loan Repayment	37,899.09 *
	17th	-	Employee	Wages	1,400.03 *
		-	HMRC	PAYE/NI	357.78 *
		-	B&CE Holdings	Pension Contributions	122.59 *
	21st	32	Woldmarsh Producers Ltd	Supply to Whoofer PS	734.35 *
				Supply to Susworth PS	529.58 *
				Supply to Lysaghts PS	905.84 *
				Supply to Burringham PS	604.15 *
				Supply to Ravensfleet PS	2,768.72 *

				Supply to East Butterwick PS	76.62	*
				Supply to Black Bank PS	567.92	*
				Supply to Jenny Hurn PS	509.21	*
				Supply to Flixborough PS	78.45	*
				Vodafone - Mobile Phone & Telemetry Lines	115.27	*
				Arco - Protective Equipment	369.03	*
	22nd	26	Iris Business Software Ltd	Auto-enrolment Fees	14.78	*
		28	Iris Business Software Ltd	Open Payslips	7.39	*
	30th	-	NatWest	Bank Fees	31.50	*
Jul	13th	20,33	JBA Consulting	Management Services Jun & July 2021	12,248.83	
		39	Fuel Genie	Fuel Account	137.28	*
	14th	39	Anglian Water	Water Supply to Jenny Hurn PS	12.02	*
		34	ContainerKing Ltd	Ravensfleet PS - Lavatory Service	30.00	*
		30	W Barratt & Sons Ltd	Pumping Station Spraying	600.00	*
		35-6	WB Pettitt & Son	WB Pettitt & Son	258.00	*
		-	HMRC	PAYE/NI	315.96	*
	15th	56	Remote Asset Management Ltd	Vehicle Tracking	20.64	*
		-	NatWest	Bankline Fees	22.70	*
		-	Employee	Wages	1,391.49	*
		-	B&CE Holdings	Pension Contributions	121.76	*
	16th	-	3 Business Services	Mobile Broadband - Ravensfleet CCTV Unit	11.99	*
	20th	44	Woldmarsh Producers Ltd	Supply to Susworth PS	645.38	*
				Supply to Lysaghts PS	1437.22	*
				Supply to Burringham PS	1059.78	*
				Supply to East Butterwick PS	124.26	*
				Supply to Black Bank PS	828.42	*
				Supply to Ravensfleet PS	2211.52	*
				Supply to Jenny Hurn PS	651.36	*
				Supply to Flixborough PS	102.67	*
				Vodafone - Mobile Phone & Telemetry Lines	114.21	*
				Arco - Lifebuoys, etc.	608.73	*
	21st	40	Iris Business Software Ltd	Auto-enrolment Fees	14.78	*
		41	Iris Business Software Ltd	Open Payslips	7.39	*
	29th	43	Watson Petroleum	Gas Oil	801.57	*
	30th	-	NatWest	Bank Fees	17.85	*
Aug	5th	46-8	ACS Electrical Engineering Services	Pumping Station Maintenance	2,029.70	*
		37	Ancholme IDB	Provision of Telemetry Service	811.74	*
		49	ContainerKing Ltd	Ravensfleet PS - Lavatory Service	30.00	*
		53	Evans Halshaw	Vehicle Parts & Maintenance	274.91	*
		50	Humber Nature Partnership	Membership Fees	301.20	*
		54	IMPS (UK) Ltd	Ravensfleet PS - Pump Maintenance	812.40	*
		51	Lyons of Gainsborough Ltd	Tractor Parts	29.44	*
	10th	42	Public Works Loan Board	Loan Repayment	8,148.65	*
	11th	52	Miles Maintenance Ltd	Tractor Maintenance	300.00	*
		-	Ancholme IDB	Rates	50.00	*
		-	HMRC	PAYE/NI	312.25	*
	12th	57	Post Office Ltd	Licence	275.00	*
		-	Employee	Wages	1,428.88	*
		-	B&CE Holdings	Pension Contributions	125.39	*
	13th	-	Remote Asset Management Ltd	Vehicle Tracking	20.64	*
		87	Fuel Genie	Fuel Account	128.00	*
	16th	45	3 Business Services	Mobile Broadband - Ravensfleet CCTV Unit	11.99	*
		-	NatWest	Bankline Fees	23.15	*

	20th	-	Woldmarsh Producers Ltd	Supply to Black Bank PS	402.16	*
				Supply to Burringham PS	344.02	*
				Supply to East Butterwick PS	65.03	*
				Supply to Flixborough PS	96.98	*
				Supply to Jenny Hurn PS	216.67	*
				Supply to Lysaghts PS	846.07	*
				Supply to Ravensfleet PS	329.03	*
				Supply to Susworth PS	268.29	*
				Supply to Whoofer PS	173.02	*
				Vodafone - Mobile Phone & Telemetry Lines	125.21	*
				Arco -Lifebuoys	525.89	*
				Membership Fees	307.37	*
	23rd	92	Iris Business Software Ltd	Open Payslips	7.39	*
	24th	-	Iris Business Software Ltd	Auto-enrolment Fees	14.78	*
		58-61	ACS Electrical Engineering Services	Repairs Works Following Inspections, etc.	11,788.69	
		64	Ellgia Ltd	Skip Hire	1,440.16	
		62	DN22 Trees & Landscapes	Maintenance	3,400.00	
		63	JBA Consulting	Management Services	4,105.44	
		67-70	Lyons of Gainsborough Ltd	Tractor Parts, etc.	729.33	
		71	Mastenbroeck Environmental Ltd	Tractor Part	443.63	
		66	Perry's Pumps Ltd	Pumping Station Maintenance	3,036.00	
	31st	-	NatWest	Bank Fees	10.50	*
Sep	9th	72	Anglian Water (Jenny Hurn)	Water Supply to Jenny Hurn PS	12.04	*
		73	ContainerKing Ltd	Ravensfleet PS - Lavatory Service	30.00	*
		-	Employee	Wages	1,691.06	*
		-	HMRC	PAYE/NI	328.44	*
		-	B&CE Holdings	Pension Contributions	150.79	*
	14th	88	Fuel Genie	Fuel Account	123.01	*
	15th	-	Remote Asset Management Ltd	Vehicle Tracking	20.64	*
		84	3 Business Services	Mobile Broadband - Ravensfleet CCTV Unit	11.99	*
		-	NatWest	Bankline Fees	28.10	*
	20th	-	Woldmarsh Producers Ltd	Vodafone - Mobile Phone & Telemetry Lines	142.50	*
	21st	94	Iris Business Software Ltd	Open Payslips	7.39	*
	23rd	90	Iris Business Software Ltd	Auto-enrolment Fees	14.78	*
		95	Public Works Loan Board	Loan Repayment	3,524.80	*
	29th	96	Watson Petroleum	Gas Oil	811.86	*
	30th	74	AA Sewercare Ltd	Jetting & CCTV Survey at Morton	5,280.00	
		75	Evans Halshaw	Tools & Equipment	12.60	
		78	ID Spares & Services Ltd	Lysaght PS - Weedscreen Cleaner Maintenance	272.40	
		76	JBA Consulting	Management Services	4,262.75	
		80-1	Miles Maintenance Ltd	Tractor Maintenance	935.00	
		82	PKF Littlejohn LLP	External Audit Fee 2020/21	1,560.00	
		77,79,83	Sweeting Brothers (Land Drainage) Ltd	Maintenance	21,134.83	
		-	NatWest	Bank Fees	8.40	*
Oct	7th	-	Employee	Wages	1,566.20	*
		-	B&CE Holdings	Pension Contributions	138.70	*
			Total		253,377.53	
				* Total amount of direct debits and payments approved by the Clerk Only	99,477.42	

4. Engineer's Report

Recommendations:

- To note the information contained in this report.

4.1 Asset Management

4.1.1 Ravensfleet Pumping Station

We are pleased to report that the Environment Agency National Project Assurance Service (NPAS) has approved the Outline Business Case (OBC) on 22nd September 2021 and the EA Financial Scheme of Delegation (FSoD) has now been approved based upon an 80% Grant in Aid contribution of a total project estimate of £1,046,000.

The following tables sets out the next steps and likely timescales with Design and/or Design & Build Tender/Quotation now required to progress the Works:

RAVENSFLEET PUMPING STATION - SEQUENCE OF WORKS v3			
Item	Sequence Notes	Indicative Timescale	Key Deadlines
Business Case Approval and FSoD	Submitted and require final clarification of WMB contribution	1 month	November 2021
D&B Scope / Tenders		2 months	Invitations: January 2022 Returns: March 2022
Dedaiment of Great Catchwater	Can run in parallel with Project, unlikely to impact Critical Path	Unknown	
D&B Contractor / Consultant			
Site Specific Survey for Inlet / Outlet		2 weeks	
Electric pump capacity assessment	Simulation could be run with existing model with time charged costs	2 weeks	
Services Search & Owner/Occupiers		1 month	
Site Investigation (SI)		1 month	
Design & Drawings		2 months	June 2022
Environmental Impact Assessment & Advertisement		1 month to survey 1 month advertisement	June 2022
EA Permits for Works on Reservoir Drain	may not be required with dedaiment	2 months	June 2022
EA Permits for Works on River Trent / through River Trent floodbank		2 months	June 2022
Incoming Electricity Supply	Early contact with Electricity Supplier after pump location and details received from suppliers	6 months	June 2022
Detailed Drawings		1 month	August 2022
Structural / Civil Works	F10 notification required, Notice of Entry served No less than 7 days before Works	9-10 months from appointment	September 2022 to June 2023
Electric Pumps / VSD Inverters / Switch Gear		3-4 months from appointment	February to June 2023
Weedscreen Cleaner		3 months from appointment	February to June 2023
Telemetry		2 months from appointment	February to June 2023
COMMISSION			June 2023
COMPLETION	Release of retention	12-24 months	June 2024

4.1.2 Telemetry

Following the Boards' decision on preferred supplier which was in line with AIDB preferred supplier; we await Selby Area IDBs decision which is anticipated at their November meeting.

We have formally confirmed the selection of the preferred supplier on behalf of AIDB and S&GWMB as per the priced tenders and will be meeting to discuss implementation considering a staged approach.

4.2 Water Level Management

4.2.1 Crosby Soakmere culverted watercourse, Hilton Avenue

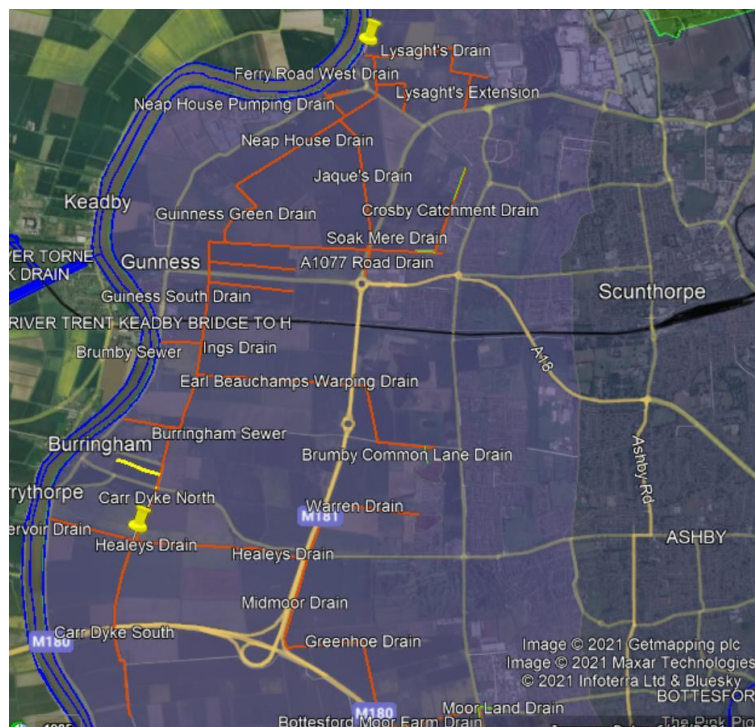
After discussions with the Environment Agency on Local Levy we are now pursuing Grant in Aid to support the feasibility and works for Crosby Soakmere Daylighting.

An Exception Report has been submitted to the EA awaiting approval to commence with the feasibility / design phase.

4.2.2 The Meadows, Burringham

Following the agreement from the EA to accelerate funding from the WMB managed Burringham Pumping Station capital works programme to undertake hydraulic modelling of the wider catchment; we are now working closely with Severn Trent Water and North Lincolnshire Council to develop an holistic catchment model for the area (as shown below); which will cover all low lying land between Bottesford Beck (southern boundary), River Trent (western boundary), Lysaghts (northern boundary) and Scotter Road (eastern boundary).

We are developing the specification for survey of 28km of watercourse and modelling, including all IDB maintained watercourses/ pumping stations/lagoons, a riparian watercourse (linked to The Meadows), surface water sewer outfall flows from Severn Trent Water and North Lincolnshire Council, and finalising the EA Grant in Aid Application for Funding Approval.



The hydraulic catchment model will integrate WMB maintained systems with surface water sewer outfall flows/locations with model outputs being made available to all RMAs once complete to provide the necessary evidence base for all future decisions in the catchment.

We estimate delivery by July 2022 subject to agreed procurement routes, final funding approval and survey/model deliver being led by the WMB.

4.2.3 Riddings Lagoon

A request has been received from residents and the North Lincolnshire Council to cut back vegetation / tree growth overhanging residents' property from land owned by the Board around Riddings Lagoon.

We have liaised with a tree surgeon and obtained a cost to cut back, updated Council representatives and asked for a resident survey to seek their acceptance of the proposal as the tree line could be cut back between 2-4 metres leaving a potential access behind resident's property boundaries.

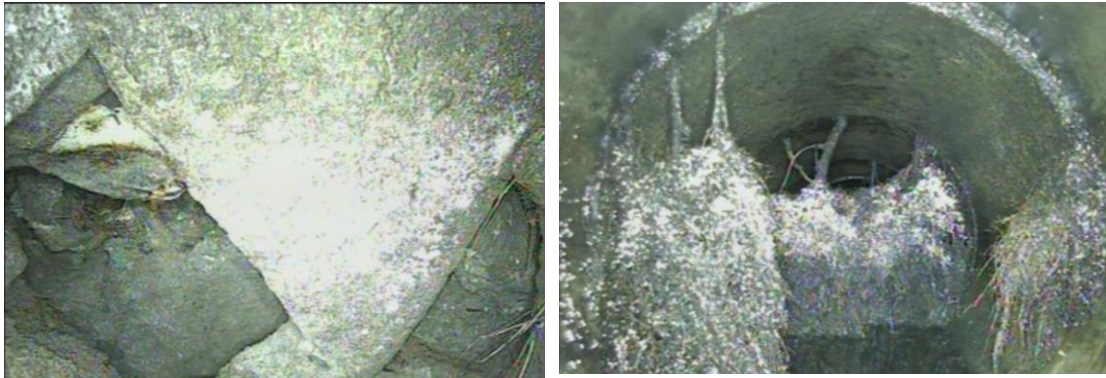
4.2.4 Morton Warping Drain culvert, Field Lane

A CCTV of the 375mm diameter concrete pipe along Field Lane, Morton was completed in August/ September with 1/3 contributions from the West Lindsey District Council, Lincolnshire County Council and the Board.



Pipe collapses were identified between MH1 & MH2 and between MH4 & Outlet, as well as tree root masses, fractures and protruding pipe connections.





An estimated cost for replacement and/or lining is being obtained before reporting and seeking agreement on the next phase of works to be discussed with West Lindsey District Council and Lincolnshire County.

4.2.5 Riparian Responsibility Pilot

Please see of the meeting minutes of the main group in Appendix C for information.

Also, please note that the Riparian Group has established smaller Working Groups to review and develop themes / potential short, medium, and long-term options including the Parish Council Questionnaire responses which aligned with the Groups' priorities:

- Working Group 1 – review and develop themes 2 (Partnership Resources) and 6 (Responsibilities & Operational Boundaries);
- Working Group 2 – Shall review and develop themes 4 (Law & Policy) and 7 (Property Deeds & Purchasing);
- Working Group 3 – Shall review and develop themes 3 (Geospatial), 5 (Consenting & Enforcement) and 8 (Communications & Engagement)

4.2.6 Maintained Ordinary Watercourses

Ordinary Watercourse maintenance across the District being undertaken by Sweeting Bros and the Boards' Employee is currently 95% complete on flailing and 25% complete on dewatering.

4.2.7 Main River

PSCA

All information for the updated PSCA has been submitted and we are working with the EA to agree a programme of Main River maintenance. We have also sought an EA letter of no funding for Messingham Catchwater for North Lincolnshire Council to consider future funding of maintenance to be undertaken by the WMB (with initial maintenance seeking Local Levy funding).

Maintenance and Drainage on the River Eau

The EA completed the survey of the River Eau and the potential diversions to include within their Main River model and we are working with the EA on permitted overspill flows as well as confirming pumping station capacities to allow an assessment of the benefit to Scotter with any alteration downstream. The EA are also assessing the benefit of upstream storage as well.

4.2.8 Scotter Parish Council Request

A letter has been received from the Chairman of Scotter Parish Council requesting that the Board take over the maintenance of the River Eau as it flows through the district. It is the Council's belief that the Board would be better placed to undertake the work, carry it out annually and to a better standard. The Council have been advised that there is a formal process to be followed to "de-main" a river and that this matter would be discussed at this meeting.

4.3 Planning, Consents & Enforcement

4.3.1 Planning Applications

Officers have reviewed planning applications submitted between 21 May 2021 and 23 October 2021, of which 42 have required comment on behalf of the Board.

4.3.2 Land Drainage Act 1991 Section 23 and 66 (Byelaws) Consents

No consents have been issued on behalf of the Board between 21 May 2021 and 23 October 2021.

4.3.3 Extended District Consents (Land Drainage Act 1991 Section 23)

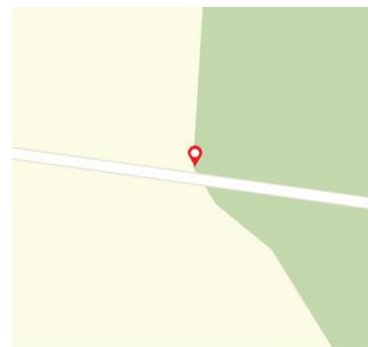
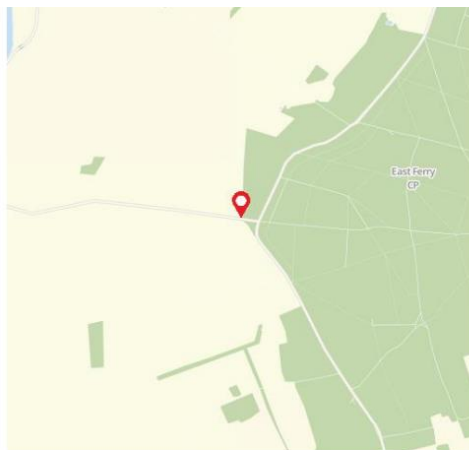
No extended area consents have been issued on behalf of the Lincolnshire County Council between 23 May 2021 and 23 October 2021.

4.3.4 Enforcement

Laughton Highland Drain, off East Ferry Sewer Road, overhanging tree growth

Initial contact has been made with the Forestry Commission regarding 300 metres of overhanging trees off Laughton Highland Drain and advised that the Board may serve Notice to cut Vegetable Growth.

The Forestry Commission has agreed to contract out the work and will provide a start date as soon as they have a contractor appointed.



Location
Lon: -0.7461744546897208
Lat: 53.4849548339843750
Accuracy: 5
Location source: GPS
Location co-ordinates: -0.7461745, 53.4849548
Local co-ordinates: 483297 399424
Local system: OSGB36
What 3 Words: turned.immediate.splendid



5. Environmental Report

Recommendation:

- Note the information contained in this report

5.1 Legislation

Nothing to report.

5.2 Biodiversity Action Plan Implementation

Species surveys in accordance with Biodiversity Action Plan Target Reference 8.2 were undertaken earlier in the summer.

Drains surveyed included:

- Burton & Flixborough Drain (3.3km),
- Ings Drain, Burringham (1.1km)
- Earl Beauchamps Warping Drain (1.5km) (in two sections)
- Earl Beauchamps Warping Drain east of M180 (.7km)
- Carr Dyke, Burringham (2km),
- Healeys Drain, Burringham (1.7km),



Burton & Flixborough Drain



Carr Dyke



Earl Beauchamps Warping Drain



Healeys Drain

Survey results were disappointing. Burton & Flixborough Drain has always had a good water vole population but during this survey, no field signs indicating the presence of water vole were identified. Carr Dyke has been a site where water vole presence has been noted however again, on this occasion no field signs were identified other than burrows which can sometimes simply be evidence of a burrowing mammal.

5.2.1 Westcliff Lagoon

This is one of the ponds within the ownership of the Board.

In accordance with Biodiversity Action Plan Target Reference 2.1, a survey was undertaken by Greater Lincoln Nature Partnership of which the Board has membership.

The full report can be viewed at Appendix B.

A summary of findings is set out below.

- The lagoon is very shady and shallow and appears to be ready for de-silting
- Cutting back of trees to facilitate that de-silting would introduce more light to the water which would encourage growth of important oxygenating submerged species, improving water



quality. More open water would be created improving access for various bat species which would also help delivery of BAP Target Reference 11.2

- Arisings from de-silting cannot be placed on the dry ground around the centre of the site as this supports good examples of acidic grassland.
- This grassland needs to be managed sympathetically, i.e. cut once a year in autumn (possibly hand strimmed or petrol mower) and kept clear of trees and encroaching scrub;
- Grass cuttings should be collected and piled on an area of low biodiversity and reused annually. As the clippings dry it will create warming habitat for grass snake
- This central area does not seem to be frequented by visitors due to its inaccessibility, and ideally should remain so by ensuring access is not opened up;
- The paths around the site are beneficial in maintaining a selection of sand-loving plants, and it would be desirable to also let in more light in here.

Costs will be obtained in association with de-silting and some crown lifting to let more light into the area.

6. Health, Safety and Wellbeing Report

Recommendations:

- To note the information contained in the report

6.1 Board Employee

6.1.1 Accidents and Incidents

There are no accidents or incidents to report involving either the Board employee or contractors.

6.1.2 COVID-19.

As the country slowly comes out of the lockdown restrictions, the Board's day to day activities remain virtually unaffected.

Board operations

During this period, the Board's day to day activities have not been adversely affected.



7. Representation

The Board is represented at several fora:

Environmental	Flood Risk Management	Other
	Humber Flood Risk Management Steering Group	
Humber Estuaries Relevant Authorities Group (HERAG)	Comprehensive Review Humber Strategy workshops	
	Humber Strategy Officers Group	

8. Date of Next Meetings

7 February 2022
6 June 2022
7 November 2022

9. APPENDIX A – IDB Byelaws

The draft byelaws can be found over the following pages.

**LAND DRAINAGE BYELAWS
SCUNTHORPE & GAINSBOROUGH WATER MANAGEMENT BOARD**

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5. Fishing Nets and Angling
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32. Revocation
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Common Seal
Penalty Note

Amended November 2021

SCUNTHORPE & GAINSBOROUGH WATER MANAGEMENT BOARD BYELAWS

The Scunthorpe & Gainsborough Water Management Board (“the Board”) under and by virtue of the powers and authority vested in them by section 66 of the Land Drainage Act 1991, do hereby make the following Byelaws which are considered necessary for [one or more of] the following purposes:-

- a) securing the efficient working of the drainage system in their District,
- b) regulating the effects on the environment in the Board’s district of a drainage system, or
- c) securing the effectiveness of flood risk management work within the meaning of section 14A of the Act,

together, “the Purposes”;-

1. **Commencement of Byelaws**

These Byelaws shall come into operation at the expiration of one month beginning with the day on which they are confirmed by the Secretary of State.

2. **Application of Byelaws**

- (a) These Byelaws shall have effect within the District;
- (b) the watercourses referred to in these Byelaws are watercourses and drainage works which are for the time being vested in or under the control of the Board.

3. **Control of Introduction of Water and Increase in Flow or Volume of Water**

No person shall for any purpose, including as a result of development (within the meaning of section 55 of the Town and Country Planning Act 1990 as amended (“the 1990 Act”)) (whether or not such development is authorised by the 1990 Act or any regulation or order whatsoever or none of them) by means of any channel, siphon, pipeline or sluice or by any other means whatsoever introduce any water into any watercourse in the District [Area] so as to directly or indirectly increase the flow or volume of water in any watercourse in the District [Area] (without the previous consent of the Board).”

4. **Control of Sluices etc**

Any person having control of any sluice, water control structure or appliance for introducing water into any watercourse in the District or for controlling or regulating or affecting the flow of water in, into or out of any watercourse shall use and maintain such sluice, water control structure or appliance in accordance with such reasonable directions as may from time to time be given by the Board with a view to securing or furthering one or more of the Purposes.

5. **Fishing Nets and Angling**

No person shall angle or set any nets or engines for the catching or keeping of fish in any watercourse in such a manner as to cause damage to or endanger the stability of the bank of the watercourse or to affect or impede the flow of water.

In this Byelaw “nets” includes -

- (a) a stake net, bag net or keep net;
- (b) any net secured by anchors and any net, or other implement for taking fish, fixed to the soil or made stationary in any other way;
- (c) any net placed or suspended in any inland or tidal waters unattended by the owner or a person duly authorised by the owner to use it for fish, and any engine, device, machine or contrivance, whether floating or otherwise, for placing or suspending such a net or maintaining it in working order or making it stationary.

6. **Diversion or Stopping up of Watercourses**

No person shall, without the previous consent of the Board, take any action, or knowingly permit or aid or abet any person to take any action to stop up any watercourse or divert or impede or alter the level of or direction of the flow of water in, into or out of any watercourse.

7. **Detrimental Substances not to be Put into Watercourses**

No person shall, so as directly or indirectly to obstruct, impede or interfere with the flow of water in, into or out of any watercourse or so as to damage the bank -

- (a) discharge or put or cause or permit to be discharged or put or negligently or wilfully cause or permit to fall into any watercourse any object or matter of any kind whatsoever whether solid or liquid;
- (b) allow any such object or matter as is referred to in sub-paragraph (a) of this Byelaw to remain in proximity to any watercourse in such manner as to render the same liable to drift or fall or be carried into any watercourse.

Provided that nothing in this Byelaw shall be deemed to render unlawful the growing or harvesting of crops in accordance with normal agricultural practice.

8. **Lighting of Fires**

No person shall light or cause or permit to be lighted or commit any action liable to cause to be lighted any fire on any land adjoining the watercourse where such action is liable to set on fire the peat land forming the banks of the watercourse or any vegetation including trees, growing on land forming the banks of the watercourse.

9. **Notice to Cut Vegetation**

Any person having control of any watercourse shall, upon the receipt of a notice served on him by the Board requiring him so to do, cut down and keep cut down all vegetation, including trees, growing in or on the bank of a watercourse, within such reasonable time as may be specified in the notice, and shall remove such vegetation including trees, from the watercourse immediately after the cutting thereof.

Provided that, where a hedge is growing on the bank of a watercourse, nothing in this Byelaw shall require more than the pruning of the hedge so as to prevent it from growing over or into the watercourse, and the removal of the resultant cuttings.

10. **No Obstructions within 9 Metres of the Edge of the Watercourse**

No person without the previous consent of the Board shall erect any building or structure (including a fence), whether temporary or permanent, or plant any tree, shrub, willow or other similar growth within 9 metres of the landward toe of the bank where there is an embankment or wall or within 9 metres of the top of the batter where there is no embankment or wall, or where the watercourse is enclosed within 9 metres of the enclosing structure.

11. **Repairs to Buildings**

The owner of any building or structure in or over a watercourse or on the banks thereof shall, upon receipt of a notice from the Board that because of its state of disrepair -

- (a) the building or structure is causing or is in imminent danger of causing an obstruction to the flow of the watercourse, or
- (b) the building or structure is causing or is in imminent danger of causing damage to the bank of the watercourse,

carry out such reasonable and practicable works as are specified in the notice for the purpose of remedying or preventing the obstruction or damage as the case may be within such reasonable time as is specified in the notice.

12. **Control of Vermin**

The occupier of any bank of a watercourse or any part thereof shall, upon being required by the Board by notice, within such reasonable time as may therein be specified, take such steps as are specified in the notice, being such steps as the Board consider necessary and practicable for preventing the bank from becoming infested by rabbits, rats, coypu, foxes and moles or any other wild mammal not being an animal listed in Schedule 5 or Schedule 6 to the Wildlife and Countryside Act 1981, but excluding the water vole from such control.

13. **Damage by Animals to Banks**

All persons using or causing or permitting to be used any bank of any watercourse for the purpose of grazing or keeping any animal thereon shall take such steps including fencing as are necessary and reasonably practicable and shall comply with such reasonable directions as may from time to time be given by the Board to prevent the bank or the channel of the watercourse from being damaged by such use.

Provided that nothing in this Byelaw shall be deemed to affect or prevent the use of, for the purpose of enabling animals to drink at it, any place made or to be made or constructed as approved by the Board.

14. **Vehicles not to be Driven on Banks**

No person shall use or drive or permit or cause to be used or driven any cart, vehicle or implement of any kind whatsoever on, over or along any bank of a watercourse in such manner as to cause damage to such bank.

15. **Banks not to be Used for Storage**

No person shall use or cause or permit to be used any bank of any watercourse for the purpose of depositing or stacking or storing or keeping any rubbish or goods or any material or things thereon in such a manner as by reason of the weight, volume or nature of such rubbish, goods, material or things causes or is likely to cause damage to or endanger the stability of the bank or channel of the watercourse or interfere with the operations or access of the Board or the right of the Board to deposit spoil on the bank of the watercourse.

16. **Not to Dredge or Raise Gravel, Sand etc**

No person shall without the previous consent of the Board dredge or raise or take or cause or permit to be dredged or raised or taken any gravel, sand, ballast, clay or other material from the bed or bank of any watercourse.

17. **Fences, Excavations, Pipes etc**

No person shall without the previous consent of the Board -

- (a) place or affix or cause or permit to be placed or affixed any gas or water main or any pipe or appliance whatsoever or any electrical main or cable or wire in, under or over any watercourse or in, over or through any bank of any watercourse;
- (b) cut, pare, damage or remove or cause or permit to be cut, pared, damaged or removed any turf forming part of any bank of any watercourse, or dig for or remove or cause or permit to be dug for or removed any stone, gravel, clay, earth, timber or other material whatsoever forming part of any bank of any watercourse or do or cause or permit to be done anything in, to or upon such bank or any land adjoining such bank of such a nature as to cause damage to or endanger the stability of the bank;
- (c) make or cut or cause or permit to be made or cut any excavation or any tunnel or any drain, culvert or other passage for water in, into or out of any watercourse or in or through any bank of any watercourse;
- (d) erect or construct or cause or permit to be erected or constructed any fence, post, pylon, wall, wharf, jetty, pier, quay, bridge, loading stage, piling, groyne, revetment or any other building or structure whatsoever in, over or across any watercourse or in or on any bank thereof;
- (e) place or fix or cause or permit to be placed or fixed any engine or mechanical contrivance whatsoever in, under or over any watercourse or in, over or on any bank of any watercourse in such a manner or for such length of time as to cause damage to the watercourse or banks thereof or obstruct the flow of water in, into or out of such watercourse.

Provided that this Byelaw shall not apply to any temporary work executed in an emergency but a person executing any work so excepted shall, as soon as practicable, inform the Board in writing of the execution and of the circumstances in which it was executed and comply with any reasonable directions the Board may give with regard thereto.

18. **Tidal Outfalls**

No person shall place or cause to be placed or abandon or cause to be abandoned upon the foreshore any trees, roots of trees, branches, timber, tins, bottles, boxes, tyres, bricks, stones, soil, wire, rubbish or other object or matter whatsoever which (whether immediately or as a result of subsequent tidal action) may impede or be likely to impede the flow of water through the sluices or outfall pipes through the tidal banks or through the watercourses on such foreshore or impede or be likely to impede the operation of such sluices or outfall pipes or may cause or be likely to cause damage thereto.

19. **Interference with Sluices**

No person shall without lawful authority interfere with any sluice, or other water control structure or appliance for controlling or regulating the flow of water in, into or out of a watercourse.

20. **Mooring of Vessels**

No person shall moor or place any vessel in any watercourse or to or upon the bank of any watercourse in such manner or by such method as to cause or be likely to cause injury to such bank or in such manner as materially to obstruct or impede the free flow of water in, into or out of any watercourse.

21. **Unattended Vessels**

No person shall leave any vessel unattended without taking due care to prevent such vessel from materially obstructing or impeding the free flow of water in, into or out of any watercourse or any sluice in any bank.

22. **Removal of Sunken Vessels**

No person who is the owner of a vessel sunk, stranded, damaged or adrift in a watercourse or, in the case of a sunken vessel which is abandoned, who was the owner immediately before the abandonment shall, after ten days from the day on which the Board serves on him notice in writing that the vessel is causing obstruction, permit the vessel to remain in the watercourse in such a manner as to impede or harmfully divert the flow of water in, into or out of the watercourse.

23. **Navigation of Vessels**

No person shall navigate any vessels in such a manner or at such a speed as to injure the bank of any watercourse and where the Board have by notice erected at any place limited the speed of vessels passing such place no person shall navigate a vessel at a speed over the bed of the watercourse greater than the speed so limited.

Provided that the Board shall not exercise their powers under this Byelaw so as to limit the speed of -

- (a) vessels in any tidal waters except after consultation with the Department for Transport, or
- (b) vessels navigating waterways of the Canal and River Trust for which speed limits are prescribed by the Byelaws of such Trust.

24. **Damage to Property of the Board**

No person shall interfere with or damage any bank, bridge, building, structure, appliance or other property of or under the control of the Board.

25. **Defacement of Notice Boards**

No person shall deface or remove any notice board, notice or placard put up by the Board.

26. **Obstruction of the Board and Officers**

No person shall obstruct or interfere with any member, officer, agent or servant of the Board exercising any of his functions under the Act or these Byelaws.

27. **Savings for Other Bodies**

Nothing in these Byelaws shall -

- (a) conflict with or interfere with the operation of any Byelaw made by the Environment Agency or of any navigation, harbour, conservancy or local authority but no person shall be liable to more than one penalty or in the case of a continuing offence more than one daily penalty in respect of the same offence;
- (b) restrict, prevent, interfere with or prejudice the exercise of any statutory rights or powers which are now or hereafter may be vested in or exercised by -
 - (i) any public utility undertaking carried on by a local authority under any Act or under any Order having the force of an Act;
 - (ii) the undertakings of the Environment Agency and of any water undertaker or sewerage undertaker;
 - (iii) any public gas transporter within the meaning of part I of the Gas Act 1986;
 - (iv) any navigation, harbour or conservancy authority;
 - (v) any person who acts as the operator of a relevant railway asset, with respect to the construction, use or maintenance and repair of any such asset, or the free, uninterrupted and safe use of any such asset and the traffic (including passengers) thereof;
 - (vi) any local authority;
 - (vii) any highway authority for the purposes of the Highways Act 1980 (as amended by any subsequent enactment) in relation to any highway whether or not maintainable at public expense;
 - (viii) any undertaking engaged in the operation of a telecommunications system;
 - (ix) a relevant airport operator within the meaning of Part V of the Airports Act 1986;

- (x) the Civil Aviation Authority and any subsidiary thereof;
- (xi) the Canal and River Trust;
- (xii) the Coal Authority;
- (c) restrict, prevent, interfere with or prejudice any right of a highway authority to introduce into any watercourse surface water from a highway, for which it is the highway authority;
- (d) restrict, prevent, interfere with or prejudice any right of a licence holder within the meaning of Part I of the Electricity Act 1989 to do anything authorised by that licence or anything reasonably necessary for that purpose;
- (e) affect any liability arising otherwise than under or by reason of these Byelaws.

28. **Saving for Crown Lands**

- (a) Nothing in these Byelaws shall operate to prevent the removal of any substance on, in or under (or the erection of any structure, building or machinery or any cable, wire or pipe on, over or under) lands belonging to Her Majesty in right of the Crown by any person thereunto authorised by the Crown Estate Commissioners.
- (b) Nothing contained in any of the foregoing byelaws should be deemed to be or shall operate as a grant by or on behalf of the Crown as owner of the foreshore below high water mark of any estate or interest in or right over such foreshore, or any part thereof, nor shall anything contained in or done under any of the provisions of the foregoing byelaws in any respect prejudice or injuriously affect the rights and interests of the Crown in such foreshore, or prevent the exercise thereon of any public rights or prejudice or injuriously affect any right, power or privilege legally exercisable by any person in or over and in respect of the seashore.

29. **Arbitration**

- (a) Where by or under any of these Byelaws any person is required by a notice in writing given by the Board to do any work to the satisfaction of the Board or to comply with any directions of the Board, he may within 21 days after the service of such notice on him give to the Board a counter-notice in writing objecting to either the reasonableness of or the necessity for such requirement or directions, and in default of agreement between such person and the Board the dispute shall, when the person upon whom such notice was served is a drainage or local authority be referred to the Secretary of State whose decision shall be final, and in any other case shall be referred to the arbitration of a single arbitrator to be appointed in default of agreement by the President of the Institution of Civil Engineers on the application of either party. Where such a counter-notice has been given to the Board the operation of the notice shall be suspended until either agreement has been reached or the dispute has been determined by arbitration in accordance with the provisions of this Byelaw;
- (b) where by or under these Byelaws any person is required by a notice in writing given by the Board to do any work to the satisfaction of the Board or to comply with any directions of the Board and any dispute subsequently arises as to whether such work has been executed or such directions have been complied with, such dispute if it arises between a drainage authority or local authority and the Board shall be referred to the

Secretary of State whose decision shall be final, and in any other case shall be referred to the arbitration of a single arbitrator to be appointed in default of agreement by the President of the Institution of Civil Engineers on the application of either party;

- (c) where by or under Byelaws 3, 6, 10, 16 or 17 any person is required to refrain from doing any act without the consent of the Board such consent shall not be unreasonably withheld and may be either unconditional or subject to such reasonable conditions as the Board may consider appropriate and where any dispute arises as to whether in such a case the consent of the Board is being unreasonably withheld, or as to whether any conditions subject to which consent is granted are unreasonable, such dispute shall if it arises between a drainage authority or local authority and the Board be referred to the Secretary of State whose decision shall be final, and in any other case such dispute shall be referred to the arbitration of a single arbitrator to be appointed in default of agreement by the President of the Institution of Civil Engineers on the application of either party.

30. **Notices**

Notices and any other documents required or authorised to be served or given under or by virtue of these Byelaws shall be served or given in the manner prescribed by section 71 of the Act.

31. **Limitation**

- (a) Nothing in these Byelaws shall authorise the Board to require any person to do any act, the doing of which is not necessary for securing or furthering one or more of the Purposes or to refrain from doing any act, the doing of which does not affect the environment or adversely affect either the efficient working of the drainage system of the District or the effectiveness of flood risk management within the District.
- (b) If any conflict arises between these Byelaws and
 - (i) sections 61A to E of the Land Drainage Act 1991 (which relates to the Board's duties with respect to the environment), or
 - (ii) the Conservation of Habitats and Species Regulations 2017, as amended¹the said Act and the said Regulations shall prevail.

32. **Revocation**

The Byelaws made by the Board on the 27th day of June 2011 are hereby revoked.

33. **Interpretation**

In these Byelaws, unless the context otherwise requires, the following expressions shall have the meaning hereby respectively assigned to them, that is to say:-

"the Act" means the Land Drainage Act 1991;

¹ SI 2017/1012

"Animal" includes any horse, cattle, sheep, deer, goat, swine, goose or poultry;

"Bank" includes any bank, cross bank, wall or embankment adjoining or confining or constructed for the purpose of or in connection with any watercourse and includes all land between the bank and the low water mark or level of the water in the watercourse as the case may be and where there is no such bank, cross bank, wall or embankment includes the top edge of the batter enclosing the watercourse;

"Board" means the Ancholme Internal Drainage Board;

"Consent of the Board" means the consent of the Board in writing signed by the Clerk for the time being of the Board or other duly authorised officer;

"District" means the area under the jurisdiction of the Board;

"Occupier" means in the case of land not occupied by any tenant or other person the person entitled to the occupation thereof;

"Owner" includes the person defined as such in the Public Health Act 1936;

"Relevant Railway Asset" means

(a) a network, operated by an "approved operator" within the meaning of section 25 of the Planning Act 2008,

(b) a station which is operated in connection with the provision of railway services on such a network,

or

(c) a light maintenance depot

Expressions used in this definition and in the Railways Act 1993 have the same meaning in this definition as they have in that Act,("railway" not having its wider meaning) and a network such as is described in (a) above shall not cease to be such a network where it is modified by virtue of having any network added to it or removed from it.

"The Secretary of State" means the Secretary of State for Environment, Food and Rural Affairs;

"Vegetation" means trees, willows, shrubs, weeds, grasses, reeds, rushes or other vegetable growths;

"Vessel" includes any ship, hovercraft (as defined by the Hovercraft Act 1968), lighter, keel, barge, tug, launch, houseboat, pleasure or other boat, aircraft, randan, wherry, skiff, dinghy, shallop, punt, yacht, canoe, raft, float of timber or any other craft whatsoever, and howsoever worked, navigated or propelled;

"Water control structures" means a structure or appliance for introducing water into any watercourse and for controlling or regulating or affecting flow, and includes any sluice, slacker, floodgate, lock, weir, pump or pumping machinery;

and other expressions shall have the same meanings as in the Act.

THE COMMON SEAL OF THE

**SCUNTHORPE & GAINSBOROUGH WATER MANAGEMENT BOARD was hereunto
affixed on the 8 November 2021**

in the presence of:

Chairman

Clerk

PENALTY NOTE

By section 66(6) of the Land Drainage Act 1991 every person who acts in contravention of or fails to comply with any of the foregoing Byelaws is liable on summary conviction in respect of each offence to a fine not exceeding the amount prescribed from time to time for level 5 on the standard scale referred to in section 122 of the Sentencing Act 2020 and a further fine not exceeding Forty pounds for every day on which the contravention or failure is continued after conviction. By section 66(7) of the Act if any person acts in contravention of or fails to comply with any of these Byelaws the Board may without prejudice to any proceedings under section 66(6) of the Act take such action as may be necessary to remedy the effect of the contravention or failure and may recover the expenses reasonably incurred by it in doing so from the person in default.

(N.B. This note may accompany the Byelaws, but is not part of them)



10. APPENDIX B – Westcliff Lagoon Survey

Introduction

This urban wetland surrounded by oak-birch woodland has developed following sand extraction and subsequent IDB management for runoff regulation. There are two inflows from the east and one outflow on the north-western boundary. Water quality is considered to be low, due to the catchment comprising local urban land. The last de-silting exercise took place at least 30 years ago and since then the large lake with complex margins has become shallower, as common reed and other water plants have taken over. Maximum water depth is perhaps 0.5m and there is considerable shading by trees throughout. Some open areas are present, but the lack of habitat management suggests that these have decreased in size and diversity over the years. Indeed, some heathland plants recorded here in June 2008 were not re-found during the current survey

Immediately to the south is Parklands Mobile Homes Estate, to the east is pine woodland owned by North Lincolnshire Council, while to the north-west is arable land. Access is not encouraged, due to past and present problems with inappropriate use, presumably by local young people. The official entrance, from Brumby Common Lane to the north, has been allowed to scrub over in an attempt to curb unwanted entry of undesirable visitors.

Site Description

Pedunculate oak, silver birch and a few sycamore are the dominant elements of the canopy, but with willow species prominent in wetter parts. A number of other trees present include ash, downy birch, Norway maple, Scots pine and white poplar. The shrub layer varies from quite dense to more open, comprising species such as elder, hawthorn, rowan, holly, honeysuckle and white bryony, but hazel and field maple only occur on the southern boundary and may have been planted. A wide range of typical woodland ground flora plants include dog's mercury, enchanter's-nightshade, wood avens, nipplewort, garlic mustard, upright hedge-parsley and an amazing eight species of fern.

Inter-connecting paths maintained by public use occur throughout the site and allow circumnavigation of the lake edge. In places, these paths are characterised by bare ground and a selection of grassland plants, especially where the woodland canopy is sparse. In addition, the main promontory that extends northwards into the lake from the south supports a much larger area of acidic grassland, where species such as sand sedge, sheep's-fescue, field wood-rush, cat's-ear and smooth hawk's-beard can be found. Another open area in the far west is dominated by bracken.

A good range of wetland plants are present, such as gypsywort, water mint, brooklime, tufted forget-me-not, bulrush, narrow-leaved bulrush, wild iris, common reed, remote, pendulous & cyperus sedge, false fox-sedge and greater pond-sedge.

Management

It is a considerable time since the lagoon was last cleaned out, and siltation plus vegetation growth since then will have greatly reduced the amount of flood water that the lagoon can accommodate. I understand that a new island was created during the last de-silting works, resulting in a reduction of lagoon capacity, but with the major advantage that silt did not need to be transported off-site. Before repeating this approach, the further loss of lagoon capacity needs to be considered carefully, as does the future need for water storage during flood events.

Cutting back of tree growth beside the lake during de-silting would be beneficial, not only to facilitate the de-silting works, but also to decrease shade cast on the water. Introduction of wetland plants would be counter-productive because these may include invasive and/or non-native species



and would encourage siltation. Instead, a diverse flora and fauna appropriate to the site is likely to develop without intervention, as long as shade amounts are reduced from the present level.

Positive management is also required in the northern part of the southern promontory, where the acidic grassland is currently suffering from lack of sunlight, encroachment of woody vegetation and lack of management. The aim here should be to increase the unwooded area by removing shrubs and birch trees over-winter, prior to beginning annual management, the first element of which would be to cut the grassland and any woody regrowth in late summer. This should then be followed promptly by removal of the cuttings or stockpiling them in a shady and species-poor location nearby, making sure to re-use the same location every year. It would be desirable to keep this managed glade as hidden as possible by not creating a conspicuous path to it. This is best achieved by carrying out the cut manually, using a brush-cutter and clearing the cuttings by manual raking, thus avoiding the need for any vehicle access. While a stockpile of dead vegetation does provide habitat for certain fauna, it also is a target for arsonists, so thought should be given to burning the cut material in a controlled manner immediately it has been stockpiled.

As far as public access is concerned, it seems sensible to maintain the current approach and deal with dumping and other problems as they appear. However, it will presumably be necessary to open up the northern access track before vehicles need to be brought in to clear the lagoon.

Jeremy Fraser
Wildlife Sites Officer

12 July 2021



11. APPENDIX C – Lincolnshire Riparian Project

The minutes of the three meetings of the main group can be found over the following pages.

MINUTES

Name of Meeting	Lincolnshire Riparian Working Group – Meeting 7	
Location/Platform	Via Microsoft Teams	
Date and Time	08th June 2021 – 13:00 – 15:00	
Apologies	Darren Cowling; Nicola Craven; Tammy Smalley	
Attendees		
Bohdan Dawyd (BD)	Matthew Harrison (MH)	Richard Fenwick (RF)
Dale Brain (DB)	Paul Brookes (PB)	Ryan Davies (RD)
Gemma Ward (GW)	Paul Jones (PJ)	Steve Ross (SR)

1	Welcome and Protocol
	(1) The Chairman welcomed everyone to the meeting, explained the meetings protocol and invited introductions.
2	Minutes of the Meeting Held on the 28th April 2021
	(1) The Minutes of the Meeting held on the 28 th April 2021 were agreed as an accurate record.
3	Long List of Actions
	<p>(1) RD provided an overview of the draft long list of actions document. During the subsequent discussion it was noted that:</p> <ul style="list-style-type: none"> • The document should be utilised to guide the activities of the working group; • Due to the potential implementation of new legislation / the revision of existing legislation, Internal Drainage Boards (IDB) may now be able to legally extend their operational boundaries. PJ agreed to contact relevant IDB clerks in relation to this matter and provide PB with an update; • The Association of Drainage Authorities is currently reviewing the amount that can be charged for Section 23 Land Drainage Act (1991) consent; • The current status of each option should be recorded within the long list of actions document; • The next stage of the process would be to review the status of each option. Following on from this, the Lincolnshire Riparian Working Group (LRWG) can begin development of a short list of options. <p>(2) It was agreed that:</p> <ul style="list-style-type: none"> • Task 1 – RD would circulate a revised long list of actions document. • Task 2 – All members of the LRWG would review and update the revised long list of actions document.

	<ul style="list-style-type: none"> • Task 3 – RD would arrange a shared storage location for all relevant documentation.
4	Review of Action Plan and Next Steps
	<p>(1) RD provided an overview of the current action plan. The following key pieces of information were noted:</p> <ul style="list-style-type: none"> • PB is presenting Lincolnshire County Council's enforcement guide to the Directorate Leadership Team (DLT) on Friday 11th June 2021; • The fly tipping article shall be trialed at the DLT meeting on Friday 11th June 2021; • The action plan is a partnership document and can be updated by any member of the LRWG. <p>(2) It was agreed that:</p> <ul style="list-style-type: none"> • Task 4 – PB would share the enforcement guide with members of the LRWG following the DLT meeting on Friday 11th June 2021.
5	Any Other Business
	<p>(1) GW thanked everyone who attended the Environment Agencies riparian workshop and noted that information is currently being collated.</p>
6	Date & Time of Next Meeting
	<p>(1) The dates and times of upcoming meetings are as follows:</p> <ul style="list-style-type: none"> • 06/07/2021 – 10:00 – 12:00 • 10/08/2021 – 13:00 – 15:00 • 07/09/2021 – 10:00 – 12:00 • 05/10/2021 – 10:00 – 12:00 • 09/11/2021 – 10:00 – 12:00 • 07/12/2021 – 10:00 – 12:00

The meeting was closed at 14:10

MINUTES

Name of Meeting	Lincolnshire Riparian Working Group – Meeting 8	
Location/Platform	Via Microsoft Teams	
Date and Time	06 th July 2021 – 10:00 – 12:00	
Apologies	James Grant (JG), Steve Ross (SR) – East Lindsey District Council, Tammy Smalley (TS) – Lincolnshire Wildlife Trust	
Attendees		
Alan Drury (AD) – North Lincolnshire Council (NLC)	Mark Drust (MD) – NLC	Pete Rogers (PR) – South Kesteven District Council
Bohdan Dawyd (BD) – North Kesteven District Council	Matthew Harrison (MH) – Lincolnshire County Council (LCC)	Richard Fenwick (RF) – LCC
Daniel Harrison (DH) – North East Lincolnshire Council	Paul Brookes (PB) – LCC	Ryan Davies (RD) – LCC
Gemma Ward (GW) – Environment Agency	Paul Jones (PJ) – Scunthorpe & Gainsborough Water Management Board	

1	Welcome and Protocol
	(1) The Chairman welcomed everyone to the meeting, explained the meetings protocol and invited introductions.
2	Minutes of the Meeting Held on the 08th June 2021
	(1) The Minutes of the Meeting held on the 08 th June 2021 were agreed as an accurate record.
3	Review of Long List of Options Document
	<p>(1) The group reviewed the status of the 'long list of options' document. During the discussion:</p> <ul style="list-style-type: none"> • RD informed the group that an online storage location is currently been developed; • It was agreed that RD would review option 15.5 taking into account comments from GW and PJ (Task 1); • The creation of individual task and finish groups was proposed. All present supported the approach, and it was agreed that all members would review the list of current themes and indicate as to which themes they would like to work on by close of play 14/07/2021 (Task 2); • RF stated that he wished to be involved in theme 8 communications and engagement.

4	Review of Action Plan and Next Steps
	<p>(1) The group reviewed and updated the action plan. It was noted that:</p> <ul style="list-style-type: none"> • The parish / town council questionnaire documents are currently under review by LCC's portfolio holder, senior management team and engagement team; • Task 3 – RD would circulate the questionnaire documents to DH; • When ready, DH would circulate the questionnaire documents to parish / town councils in North East Lincolnshire; • RD reiterated Task 2 (see above) and agreed to circulate the current 'long list of options' document (Task 4).
5	Update on EA National Review
	<p>(1) GW provided an update in relation to the national review of the 'owning a watercourse' webpage. It was noted that:</p> <ul style="list-style-type: none"> • The creation of engagement forms is progressing; • Stakeholders involved in the workshops will have the opportunity to comment on the draft version and help shape what the final product will look like; • More details on timescales will be provided in the next couple of months. If it goes out for tender in July will hopefully see things happening in August / September; • The communication and distribution procedure is being developed.
6	Any Other Business
	(1) NA
7	Date & Time of Next Meetings
	<p>(1) The dates and times of upcoming meetings are as follows:</p> <ul style="list-style-type: none"> • 10/08/2021 – 13:00 – 15:00; • 07/09/2021 – 10:00 – 12:00; • 05/10/2021 – 10:00 – 12:00; • 09/11/2021 – 10:00 – 12:00; • 07/12/2021 – 10:00 – 12:00.

The meeting was closed at 10:53

MINUTES

Name of Meeting	Lincolnshire Riparian Working Group – Meeting 9	
Location/Platform	Via Microsoft Teams	
Date and Time	10 th August 2021 – 13:00 – 15:00	
Apologies	Matt Moore (MM); Pete Rogers (PR); Tammy Smalley (TS)	
Attendees		
Dale Brain (DB) –North Kesteven District Council	Paul Jones (PJ) – Scunthorpe & Gainsborough Water Management Board	Sam Cross (SC) – North Lincolnshire Council
Daniel Harrison (DH) – North East Lincolnshire Council	Pete Rogers (PR) – South Kesteven District Council	Steve Ross (SR) – East Lindsey District Council
Matthew Harrison (MH) – Lincolnshire County Council (LCC)	Richard Fenwick (RF) – LCC	Sue Turner (ST) – Lincolnshire River Trust
Paul Brookes (PB) – LCC	Ryan Davies (RD) – LCC	

1	Welcome and Protocol
	(1) The Chairman welcomed everyone to the meeting, explained the meetings protocol and invited introductions.
2	Minutes of the Meeting Held on the 06th July 2021
	(1) The Minutes of the Meeting held on the 6 th July 2021 were agreed as an accurate record. (2) It was agreed that RD would review option 15.5 taking into account comments from GW and PJ (Task); completed by RD. (3) The creation of individual task and finish groups was proposed. All present supported the approach, and it was agreed that all members would review the list of current themes and indicate as to which themes they would like to work on by close of play 14/07/2021 (Task); completed by RD.
3	Take Stock Exercise
	(1) Due to current resource demands RD explained that a review exercise would not be undertaken at present.
4	Working Group Updates
	(1) The Parish / Town Council questionnaire has now been distributed to all identified participants within Greater Lincolnshire. So far 10 responses have been received. The deadline for questionnaire completion is 12 th September 2021. It was agreed that:

	<p>Task 1 - RD would circulate the questionnaire to all members of the working group.</p> <p>(2) Following on from this a brief update was provided from each working group with regards to options development. It was noted that:</p> <ul style="list-style-type: none"> • 3 working groups have been established which cover all 7 themes being taken forward. • Soft deadline to complete short list of options 12th September 2021. • 7 of the options identified aren't being taken forward at all. • 4 options aren't currently at this moment being taken forward. • 24 options are still being taken forward.
5	Update on EA National Review
	<p>(1) The Environment Agency (EA) is conducting a review of the owing a watercourse webpage with a view to produce an engagement resource. It was noted that the EA is currently going out to tender, and that it is envisaged that the engagement resource shall be provided to risk management authorities for comment sometime in autumn.</p>
6	Review of Action Plan and Next Steps
	<p>(1) The working group reviewed the existing action plan. The key priority of the group moving forward is to develop the draft short list of options by close of play 12th September 2021.</p>
7	Any other Business
	<p>(1) NA</p>
8	Date & Time of Next Meetings
	<p>(1) The dates and times of upcoming meetings are as follows:</p> <ul style="list-style-type: none"> • 07/09/2021 – 10:00 – 12:00; • 05/10/2021 – 10:00 – 12:00; • 09/11/2021 – 10:00 – 12:00; • 07/12/2021 – 10:00 – 12:00.

The meeting was closed at 13.48



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Group of IDBs

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