

MINUTES OF SELBY AREA IDB MEETING
HELD ON THURSDAY 30th MAY 2019
AT 12 PARK STREET SELBY

- 174 **Present** Mr J Dennis (Chairman), Mr J Cattanach, Mr I Chilvers,
Mr C Pearson, Mr P Roberts, Mr R Shepherd, Mr C Tindall,
Mr T Wood
- In attendance Mr N Everard (Clerk of the Board),
Mr M Spoor (Consulting Engineer),
Mr D Macfarlane (Consulting Engineer),
Mr I Chapman (Works Supervisor)
Mr P Musson (NFU)
- 175 **Apologies** Mrs J Chilvers, Mr C Clark, Mr J Deans, Mrs G Ivey, Mr C J Lunn,
Mr J Mackman
- 176 **Disclosure of Interest** None.
- 177 **Minutes** The Minutes of the Meeting held on 31st January 2019 were
approved and signed and there were no matters arising.
- 178 **Works Supervisors Report/Health & Safety** The Works Supervisor reported that the Board’s excavator had
completed weedcutting work for the 2018/19 season. Replacement
piling works had been undertaken on Hambleton Common drain, Ash
Road drain and Greenwoods drain. Resurfacing to the access track to
Old Eye pumping station as well as some minor repairs to the access
track to Kellingley Crook pumping station had been completed.
- Repairs have also been carried out to access tracks to the Coates Marsh
and Great Clough pumping stations. The trailers and machinery are
currently being serviced in readiness for the forthcoming season. The
workforce have been undertaking Health & Safety training refresher
courses in abrasive wheels, brush cutter, signing and lighting, and
guarding and there is also a booked water safe training course
scheduled for June. On the recommendation of the Health & Safety
Consultant the Works Supervisor has completed an IOSH course on
Managing Safely as well as completing a street works refresher course.
- Following a report of drainage issues at Selby Cattle Market, the
Board’s maintained watercourse has been jetted and desilted and a
CCTV survey undertaken. Overall the Board’s system was in good
condition and information has been passed to the riparian owners to
allow them to undertake works on their own system.
- The Board have been hiring vehicles to enable the workforce to reach
work sites within the District in addition to the existing fleet.

There has been one reported flooding event from the River Aire which identified issues at Kellingley Crook pumping station. Options have been provided to the Coal Authority and a response was awaited. The Board's Consulting Engineer will ensure that this matter is raised with the Coal Authority in respect of the other pumping stations maintained by the Board. The refurbishment works to Brotherton Marsh pumping station have now commenced, the cost of which will be met by the Coal Authority.

The Works Supervisor reported on the previous year's trial of a rear mounted mower resulting in reduced travel, less wear on the arm mower and improved efficiencies. The cost of hire was in the order of [REDACTED] per week. The cost of acquiring a rear mounted mower is equivalent to approximately 12 weeks hire, quotations have been obtained as follows:-

Mastenbroek Conver Jumbo 230
Robert D Webster Maschio Giraffona 230
Peacock & Binnington Kuhn TBE222



The Board approved the ordering of the Maschio Giraffona in readiness for the forthcoming season.

Mr R Shepherd, the Health & Safety Consultant reported on the annual review and it was confirmed that the updated Health & Safety Policy had been signed by the Chairman and Vice Chairman.

The highlights following the review were then reported. As a result of which a review of the existing storage facilities had been undertaken together with the implications of the LOLER regulations in respect of pump chains on the submersible pumps. A report, together with costings, are to be provided to the Finance Committee.

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| 179 | <u>Planning Applications/ Consents</u> | The Consulting Engineer reported that thirty four planning applications had received comment and seven consents had been issued between 19 th December 2018 and 13 th May 2019. |
| 180 | <u>Great Clough Pumping Station</u> | The Consulting Engineer reported that the CCTV survey had been received and reviewed. No joint displacement had been identified on the flat area of land behind the pump sump but had identified joint failure or displacement within the flood bank near to the syphon chamber. A permit is being applied for through the Environment Agency (EA) to expose the pipeline to either reconnect the displacement joints or longer term look to replace the pipe joints with a more flexible joint to allow for any further/future soil movement. |
| 181 | <u>Cawood Marshes/ Coates Marsh & Temple Hirst Pumping Station Refurbishments</u> | The Consulting Engineer reported on attendance at a meeting with the EA and reported that all three business cases had been submitted and award letters received from the EA. The Board delegated powers to the Finance Committee to approve the return of tenders and progress the works. |

It was highlighted that work had been undertaken with Network Rail who proposed to contribute towards the Temple Hirst pumping station refurbishment scheme in recognition of the benefits from the Board operated pump station for the Selby diversion with confirmation expected in July. This scheme is subject to 100% grant funding.

- 182 **Kellingley Crook Pumping Station** The Consulting Engineer reported that the Coal Authority had been notified of a fault on Pump No. 1 on 18th March 2019 and they had instructed Perry's Pumps to remove the pump and their report had now been submitted to the Coal Authority for approval to replace the impellor and rewind the motor. It was confirmed that the three remaining pumps were operational with any residual risks remaining with the Coal Authority.
- 183 **Coal Authority Forward Plan** The Consulting Engineer reported that Brotherton pumping station refurbishment works had commenced on site and that refurbishment works for the Old Eye pumping station were intended for 2020/21 to include remedial works on the flood bank as previously identified by EA enforcement.
- 184 **Capital Forward Plan** The Consulting Engineer reported that the next project due was the replacement station at Little Airmyn which will require a business case to be submitted to the EA for approval within 2019/20 with works anticipated to commence in 2020/21.
- A project for Health & Safety works at Bond Ings, Brotherton Ings, Kellingley Crook and Old Eye pumping stations (telemetry and weed screen cleaners) has been submitted to the EA and a response was awaited.
- The Forward Capital Plan will require updating with a report for the following stations due from 2029 - Belfit Ings, Rosscarrs, Chapel Haddlesey, Fleet Drain, Mearley Clough, Hirst Marsh, Qualters and Paper House. The EA had indicated funding would be available for the report.
- 185 **Brayton Academy** The Consulting Engineer reported that reasonable steps had been undertaken by the Board. The residual risk remains with Brayton Academy who are establishing the exact riparian owner.
- 186 **Central Community Engagement Forum** The Consulting Engineer opened a presentation to Brayton Parish Council on 28th February and a further presentation was planned for the Western CEF.
- 187 **Public Sector Co-operation Agreement** The Consulting Engineer reported on a meeting held with the EA to review the works undertaken in the previous year and post works for the forthcoming season. The EA have agreed to schedule in sludging works particularly for Selby Dam on a regular basis due to the concerns and issues raised during the previous season.
- 188 **ADA Northern Branch** The Clerk reported on the Chairman and Clerk's attendance at the Branch conference.

- 189 **Freedom of Information Request** The Clerk reported on the response by the legal advisor to the complainant and to the Information Commissioner.
- 190 **Direct Labour** The Board approved the Finance Committee’s decision to instruct contractors for the forthcoming season and to reconsider replacement for the following year.
- In accordance with the ADA White Book, the Board approved an increase of 2.7% with effect from 1st April 2019 subject to individual gradings being reviewed by the Finance Committee.
- 191 **DEFRA** The Clerk reported that the River Authorities and Land Drainage Bill had completed its second reading in the House of Lords which, if passed, opens the possibility of reviewing Board boundaries.
- 192 **Demaiment** The Clerk reported that the Finance Committee had instructed the Consulting Engineer and part to review the protocol for demaiment and enmainment of watercourses.
- 193 **Insurance** The Clerk reported that the claim initially made against the EA had now been made against the Board and the matter had been referred to the two insurers.
- 194 **Commuted Sum** The Board delegated authority to the Finance Committee to agree the commuted sum for the proposed works in connection with the Sherburn Housing development pending agreement of the actual works required.
- 195 **Vehicles** The Clerk reported that the Finance Committee had reviewed options and recommend replacement of one Pickup with two smaller vehicles. Quotes ex VAT:
- Evans Halshaw – Citroen Berlingo
Evans Halshaw – Peugeot Partner
S G Petch – Fiat Ferrino
- On the basis that the Citroen provides 3 front seaters with 8 weeks delivery compared to 16 weeks and reliability, the Board approved the purchase of two Citroen vans.
- 196 **Contractor Rates** The Clerk reported that invitation letters had been issued and the Board delegated approval of the contractors for the forthcoming season to the Finance Committee.
- 197 **Election** The Clerk reported that the Electoral Register would be placed on on deposit and appropriately advertised for the forthcoming election in October.
- 198 **Environment Agency Precept** The Clerk reported that the precept was in the sum of £136,931, no increase on the previous year.

- 199 **Audit** The Clerk reported on the Internal Audit report on the final visit for the year ended 31st March 2019 and that there were no matters to be brought to the attention of the Board.
- 199a. **The effectiveness of the system of internal control** The Board approved the Internal Control review for the year ended 31st March 2019.
- 199b. **Annual Governance Statement** The Board approved the Annual Governance Statement (Section 1 of the Annual Return) for the year ended 31st March 2019.
- 199c. **Accounting Statements** The Board considered and approved the Accounting Statements (Section 2 of the Annual Return) for the year ended 31st March 2019.
- The Chairman and Clerk were authorised to sign on behalf of the Board for presentation to auditors.
- 200 **Engineers Contract Rate** The Board approved the Engineers request for an increase in contract rate with effect from 1st April 2019 based on January 2019 CPI of 1.8%.
- 201 **Clerks Remuneration** The Board approved the Clerk’s request for an increase in rate with effect from 1st April 2019 of 2.7%.
- 202 **Accounts for Payment** The Board approved the Accounts for Payment schedule numbers 27, 28, 29 and 30 in the amounts of £85,988.74, £55,152.93, £73,738.78 and £75,117.24 respectively.
- 203 **Next Meeting** The next meeting of the Board will be held on Thursday 28th November 2019.

.....Chairman

.....Date